



THE MUSHROOM FESTIVAL

FOOD VENDORS

RULES & REGULATIONS

The Mushroom Festival will take place Saturday and Sunday, September 9th and 10th, 2006 in downtown Kennett Square, PA. Festival hours are from 11 AM – 7 PM on Saturday and 10 AM – 5 PM on Sunday. This is an outdoor street festival and will be held rain or shine.

Fees: \$500 / 2 days

Space Size: 10' X 10'

- All food vendors must supply a detailed menu with their completed application. Vendors who do not adhere to their approved menu will be required to stop selling unapproved items and may not be invited back.
- Priority will be given to all food vendors featuring **mushroom** items on their menu. **This is a very important part of our Festival.**
- “Quiet” generators will be allowed. Please specify on your application.
- The use of propane is permitted. They must be secured.
- It is required to have plywood placed underneath all booths using grease to prevent spillage onto the street.
- The Selection Committee will meet every two weeks to consider all applications received at that time. The Committee’s decision is based on the needs of The Mushroom Festival and is final.
- Vendors will be notified of their acceptance status by mail. Space assignment and set-up information will be mailed in mid-August.
- Insurance is required of all food vendors. Vendors must provide a Certificate of Insurance naming “The Mushroom Festival” as additionally insured at least two (2) weeks prior to the event. Vendors failing to submit this certificate will not be allowed to participate.
- All food vendors must meet all Health Department requirements.
- All vendors must supply their own 10’ X 10’ canopy or rent one of ours.
- All display and merchandise must be placed within your 10’ X 10’ space. Items may not extend into the street more than 10 feet from the curb or extend behind your booth space.
- All food vendors that are cooking at the Festival must have a fire extinguisher clearly visible at all times.
- Volunteer Block Captains will be available to answer questions and assist vendors as needed throughout the day.
- The Mushroom Festival is held rain or shine.
- Overnight security will be provided. Each vendor is responsible for securing their booth. The Festival is not responsible for any loss or theft incurred by any vendor.
- Vendors are responsible for removing all trash and grease from their area each evening and may not use Festival trash receptacles for its disposal.
- Vendor must notify the Mushroom Festival immediately of cancellation. No refunds will be granted within 30 days of the show.



THE MUSHROOM FESTIVAL, INC.

P.O. BOX 1000 KENNETT SQUARE, PA 19348

2006 FOOD VENDOR APPLICATION

Business Name: _____

Proprietor or Event Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Cell/Pager: _____ Email: _____

All fees are for Saturday and Sunday. Participants are required to remain open during all Festival hours.

Number of 10' X 10' spaces: _____ **\$500** per space (2 days) \$ _____

Vehicle size: _____ (See below)

Number of 8' X 30" tables/2 chairs: _____ **\$40** per set /2 days (**\$50 after 7/1/2006**) \$ _____

Number of 10' X 10' canopies: _____ **\$120** per canopy / 2 days (**\$150 after 7/1/2006**) \$ _____

Canopies are required. You must supply your own canopy or rent ours.

Power Needs:

No electricity needed

Using Propane

Using "Quiet" Generator- Make _____ Model _____

110V Hookup needed. **\$60 / 2 days** \$ _____

Ice: Number of 16 pound bags: _____ **\$5.00** per bag (**\$6.00 day of event**) \$ _____

Total of enclosed check: \$ _____

(Make checks payable to: The Mushroom Festival, Inc.)

The following must be submitted at time of application:

- Completed application along with payment of fee
- **Proposed menu (required of all vendors) See page 2**
- Two pictures of vendor booth (2005 vendors are exempt)
- If your booth does not fit in a 10' X 10' space, you **must** supply details of your size and needs to be considered as a participant. Depending on size, an additional fee may be applied.

The Selection Committee will meet every two weeks to consider all applications received at that time. The Committee's decision is based on the needs of The Mushroom Festival and is final. Vendors will be notified of their acceptance status by mail. Failure to submit required information will delay this process.

PLEASE NOTE: UPON ACCEPTANCE, ALL FOOD VENDORS WILL BE REQUIRED TO PROVIDE PROOF OF INSURANCE NAMING "THE MUSHROOM FESTIVAL" AS ADDITIONALLY INSURED. WE MUST RECEIVE THIS PROOF AT LEAST TWO WEEKS PRIOR TO THE FESTIVAL OR YOU WILL NOT BE ALLOWED TO PARTICIPATE.

I have read the terms and conditions as outlined in the accompanying letter and application and agree to abide by them.

SIGNATURE: _____ DATE: _____

Please do not write in the box below. Festival use only.

Postmark date: _____ Check # _____ Amt. _____ Vendor accepted/rejected (circle one)

Check to treasurer: _____ Vendor notified: _____

